

Carers Federation, Action for Young Carers Group/Activity Guidance and Agreement.

This consent form has been devised for the purpose of the Carers Federation, Action for Young Carers (AYC) service seeking consent for young carers known to the service to be able to attend a variety of groups and activities during their time with the service. It outlines the responsibility and expectations of all involved i.e. parents/guardians, young carers and Action for Young Carers staff.

- The main parent or guardian will need to sign the consent form during the family assessment which will be undertaken by a Support Worker from the Action for Young Carers team.
- Once the consent form is signed Action for Young Carers will use the form as ongoing consent for your child/children to attend all general groups and activities offered in the future. For any activities which carry a greater risk (e.g. residentials, outdoor climbing, swimming etc) a separate consent form will be sent to you to sign stating the risks associated with the activity.
- Action for Young Carers complete risk assessments for all groups and activities. Should you wish to see a copy of these at any point please contact the office. Action for Young Carers will also complete individual risk assessments for young carers as and when needed. This will be with the support of the young carer and parent/guardian; it will remain confidential within the service unless needed as part of an emergency etc.
- A copy of the consent form will be stored in the young carer's personal file. The form will only be used as part of activities and groups, information on the consent form will only be shared within the AYC team and the emergency services in case of an emergency.

It is the families responsibility to inform Action for Young Carers of any changes to the young carers or families personal details.

Please see below:

- Changes of address or telephone numbers - this includes people listed as emergency contacts.
- Changes to young carers' health which may impact on the young carers being able to participate in activities.
- Any dietary requirements or allergies.
- Any medication that should be taken by the young carer.

Please note: any medication which the young carer is required to administer during a group or activity must be done so by themselves or by a family member. Actions for Young Carers staff are unable to administer medication to, or on behalf of the young carer and/or family member at anytime.

Terms and Conditions

Programme Changes

Please note that occasionally the trip activities which are planned have to be changed at the last minute due to weather, availability, staff changes, etc. In such cases we will, wherever possible, offer an alternative activity suitable to the age group/ability of the young people attending. In extreme cases, activities may have to be cancelled.

Responsible Adult

It is important that a responsible adult is available to be contacted during the trip in case of cancellation or the need to return a child home earlier than planned. Please ensure that you are at home for collection/return of your child. Action for Young Carers workers will be responsible for your child during the trip. Depending on the age of the child if an appropriate adult is not at home when your child is dropped off the AYC worker will have a duty of care to report this to Children's Social Care due to our responsibility to safeguard children. Please refer back to Carers Federation, Action for Young Carers, signed contract for details of our role in safeguarding children.

Appropriate behaviour

We expect your child to follow any rules or instructions given by our Action for Young Carers staff or any other professionals involved with the activities. All groups and activities will begin with a group agreement created by the young carers attending. The agreement will be in relation to behaviour towards each other and staff. Please make sure your child is aware of this.

Medical

In the event of an accident or illness which requires emergency medical treatment, (including anaesthetic as considered necessary by the medical authorities) every effort will be made to contact the person with parental responsibility. In such circumstances, Action for Young Carers staff will seek medical assistance and share the relevant information from this consent form with health professionals where appropriate.

Transport

In exceptional circumstances staff can provide transport to pick up your child. However, this is not a given and the parent/guardian must discuss this with a member of the AYC team at the point of receiving an invitation or booking onto an activity.

Where your child struggles to attend due to transport Action for Young Carers are able to reimburse public transport fare such as bus and tram fares. To be reimbursed a valid bus/tram ticket must be presented to a member of staff.

Please note: Workers will carry relevant information e.g. personal details, Name, address emergency contacts etc as part of the activity, once the activity has ended the information will be destroyed. Do not hesitate to contact a staff member if you would like to discuss further.

I have read and understood all of the above information, including the Group/Activity Guidance Agreement and agree to my child taking part in groups and activities. I agree to the terms and conditions above and in the Group/Activity Agreement. I understand my responsibility to keep AYC up to date. All of the information overleaf is correct.

Signature: (parent/guardian)..... **Print Name:**

Signature: (young carer) **Print Name:**

Signature: (young carer) **Print Name:**

Signature: (young carer) **Print Name:**

Date: